STUDENT BRANCHES

For use at your Student Branch:

- Student Branch Program
- Student Branch formation
- IEEE Student Branch Leader News
- Branch Officer Reporting
- Branch Activity Reporting
- Student Branch Officer Responsibilities and Administration
- Watch the IEEE Student Branch Manual and Counselor Guide presentation
- IEEE Student Branch Manual and Counselor Guide

AWARDS AND OPPORTUNITIES

IEEE offers many student awards, competitions, and other opportunities to get actively involved.

- Competitions
- IEEEXtreme Programming Competition
- Student Branch Awards
- Scholarships, grants, and fellowships
- Student voting in IEEE elections

VOLUNTEER SERVICES

The IEEE provides many resources for volunteer members involved with student activities in over 2,150 Student Branches.

- Training webinars
- IEEE web hosting
- Order Membership Development materials (Chairs only)
- Student Activities Committee (SAC)
- IEEE Student Branch Calendar
- IEEE Student Branch Best Practices Flyer
- IEEE Student Member Benefits Flyer
- SAMIEEE Access
- Brand Identity Toolkit
- Center for Leadership Excellence
- Open a bank account for your Student Branch

STUDENT BRANCH EVENTS

- Technical and Entrepreneurial talks
- SIGs (Special Interest Groups)
- Workshops
- Alumni Meets
- Industrial Visits
- IEEE Day Celebrations
- IEEE Week
- Student Volunteer Mentor Program

STUDENT BRANCH REPORTING

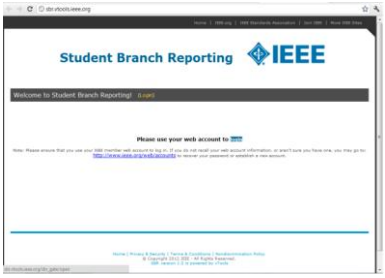
Annual Activity Report

- Due 1 November annually
- The Annual Activity report can be found at: https://sbr.vtools.ieee.org/.
- Access to the Reporting form requires your IEEE Web credentials.

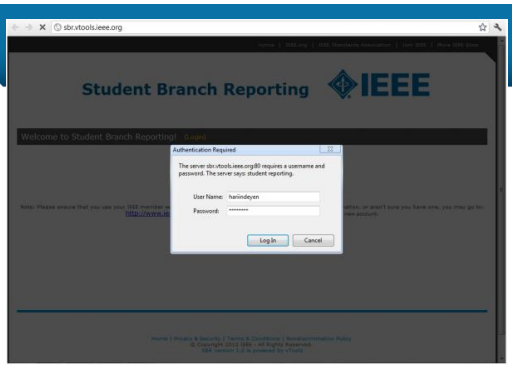
Officer Qualifications

- ✓ IEEE Membership must be current (membership dues must be paid) upon entering office, and must be maintained throughout term of office. ☐
- ✓ **Counselor or Advisor**: Graduate Student Member, Member, Senior Member, or Fellow grade ☐
- ✓ **Officers (Chair, Vice Chair, Secretary, Treasurer)**: Graduate Student Member or Student member

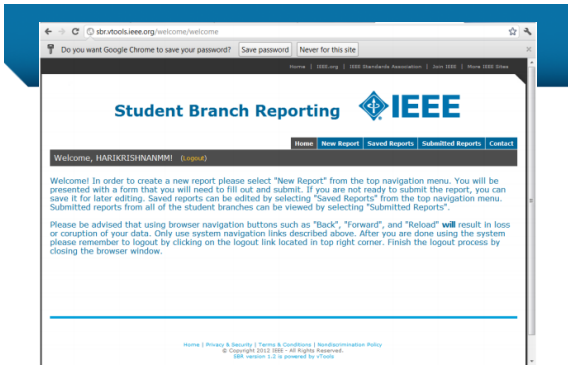
Procedure



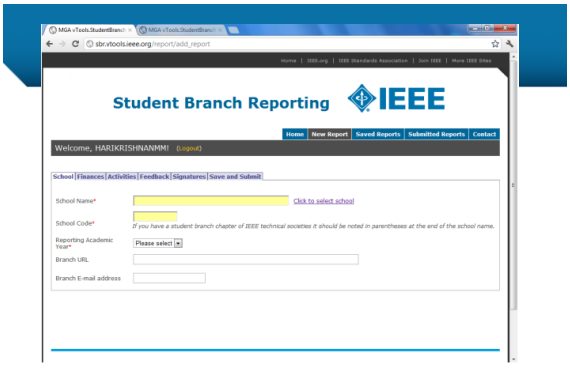
Click ***login*** to login and to start reporting.



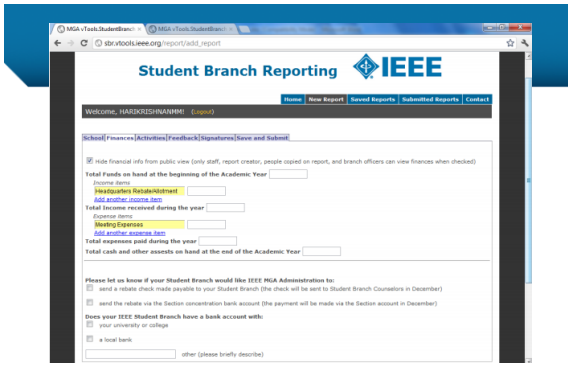
Login using your IEEE username and password.



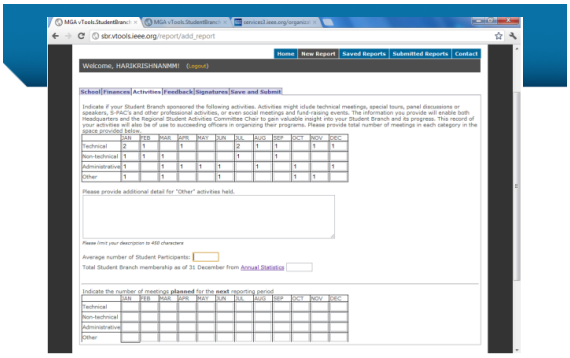
Choose ***New Report*** option to start reporting



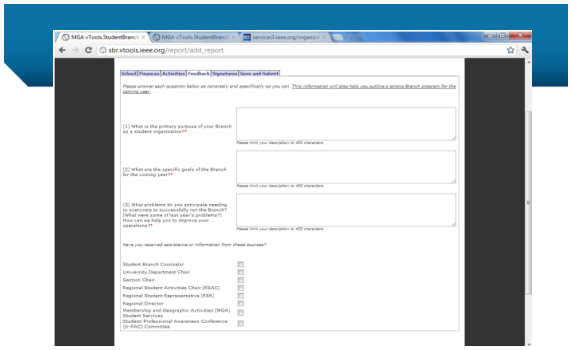
Enter the details of the reporting Student Branch, under the ***School*** tab



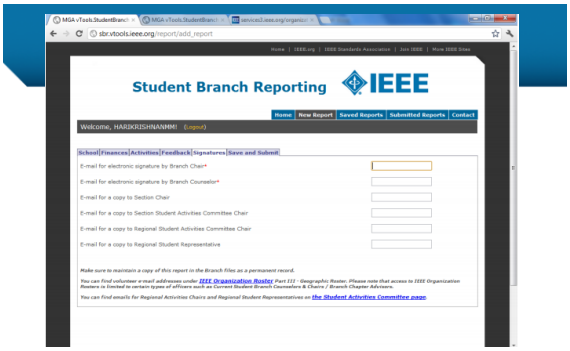
Enter the Student Branch's finance details for the reporting, under the ***Finance*** tab



Indicate the activities hosted by your Student Branch for the reporting year. Also to be indicated in is the activities planned for the next reporting period.



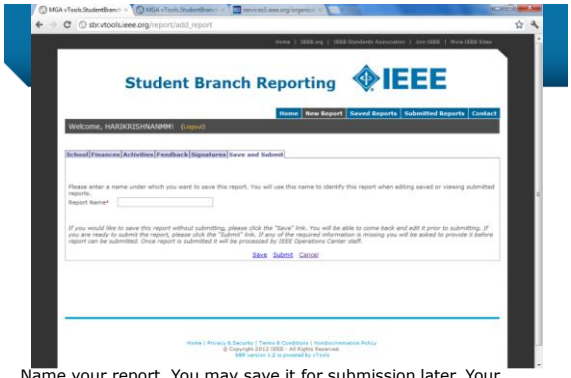
Enter your feedback so that IEEE gets to know how better your needs can be addressed.



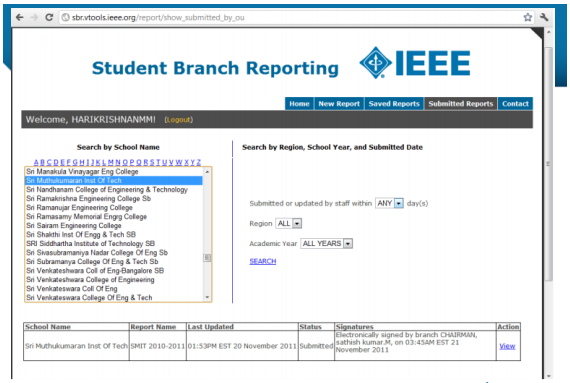
Enter relevant contact details as requested.

Regional Student Representative – mehvish@ieee.org

Regional Student Activities Committee Chair – ingle.rb@ieee.org



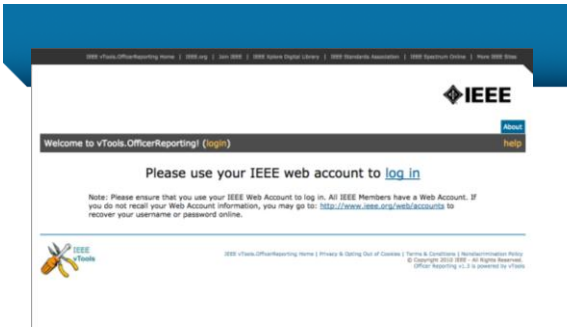
Name your report. You may save it for submission later. Your report will not be submitted until you click the ***Submit***.



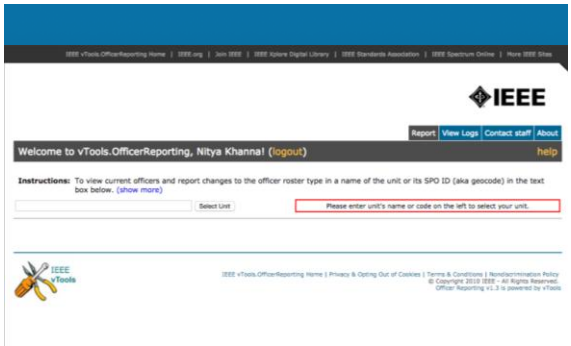
You may view the saved reports under the ***Submitted Reports*** tab

OFFICER REPORTING

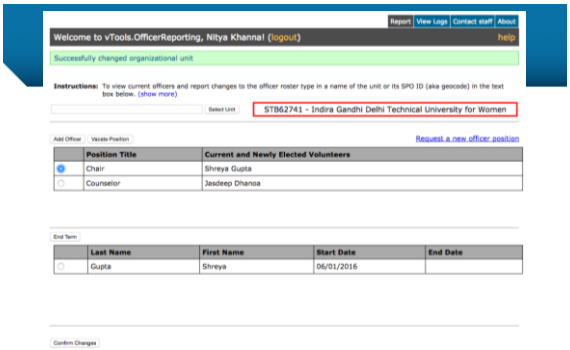
- Student Branches can report their officers at any time during the year and annually when elections are held. Online student officer reporting form is available at https://officers.vtools.ieee.org/
- This easy to use online form will simplifies the annual reporting that all Student Branches are required to submit to IEEE. The one, simple online form takes the place of the printed annual report of activities and the annual plan of activities



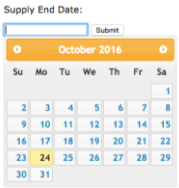
Click on ***log in*** to log in



Select your Student Branch/Chapter/Affinity Group and click ***Select Unit***

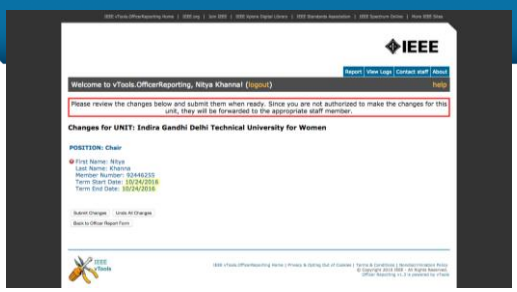


Select a position and click on ***End Term*** if the term is ending



Enter the end date and ***Submit***

Click on ***add officer***, enter IEEE ***membership number*** and ***Term Start Date***



The final changes would be displayed. ***Submit Changes*** if correct.

R10 SB Revamping Project

Why

- Almost 66% of Student Branches in R10 have less than 12 members.(Dormant)
- 38% of Student Branches in R10 Doesn't have any Members.(Zero memberships).
- Need to Activate them again.

IEEE Region 10 Branch Counselors Meetup

- IEEE SAC Chairs, Branch counselors & mentors meet up started in 2015 in different sections of R10.
- Provided an opportunity to branch counselors to showcase their best practices and activities to R10 Ex-comm and other fellow SB's
- Gave R10 Ex-comm an opportunity to directly address problems and queries.
- Statistical data provided to Section SAC by R10 SAC to evaluate performance of sections

R10 SB Revamping Project

R10 SB Revamping Project

- The IEEE R10 Revamping SBs Project strives to engage, support and reach out to dormant/inactive Student Branches, in an attempt to reactivate them. This is done primarily via 3 distinct, yet interconnected ways:
- - **Mentors Forum Team:** Through our team, we personally engage the Section SAC, Student Branches and their respective leadership, to directly support, motivate and aid their volunteers and initiatives. [Contact: mahesh.rb.in@ieee.org]

Mentors Team

- Mentors: The true champions of this program; our Mentors augment the valuable contributions of a Counselor and play the role of an exemplary paragon to the Student Branch. Join now at ieee.fluidsurveys.com/surveys/R0/r10-sac-call-for-mentors/
- [Contact: vinodsharmap777@gmail.com]

R10 Revamping project

R10 SB Revamping Project

Goals

- A Branch Mentor is a Section member who may or may not associated with the University who is appointed by the local Section, in consultation with the Student Branch members, to be a mentor to a small set IEEE Student Branches.
- He or she will provide guidance, serve as a liaison between the Student members and Section Executive, and encourage new graduates to stay active in the IEEE.
- A recent graduate who has some firsthand experience in Student Branch operations and Section activities is an ideal candidate for a Branch Mentor.
- should encourage the student member's participation in IEEE events as well as all competitions.

R10 SB Revamping Project

IMPACT OF THE PROJECT

This greatest impact of this project would be on the student members and volunteers of the student branch on which mentor would be investing his energies.

students would not only learn and groom themselves, but would also come to know how things move on basic and grass root level and how to avail different opportunities.

R10 SB Revamping Project

Who Can be a Mentor

- Any volunteer and IEEE member that graduates above the level of student membership can be a mentor under this project.
- This can include members who recently graduate and move into the Young Professionals, or those members who possess professional memberships of the sort.

R10 SB Revamping Project

Success Stories

R10 SB Revamping Project

Success Stories

R10 SB Revamping Project

Success Stories

R10 SB Revamping Project

- **WANT TO BECOME A MENTOR?**
- visit http://sac.ieeer10.org/forum/

IEEE R10 SSR Network

- IEEE R10 SSR Network connects all the SSR's of region 10 to one single platform.
- It enables them to project their ideas, events, problems and suggestions to R10 SAC and R10 Ex-Comm.
- Enables R10 SAC to effectively communicate with section officers and SSR's.
- Has helped R10 Mentors Forum in revamping student branches by providing person of contact in sections under consideration
- Currently connects 14 sections together

R10 SAC Team

HAPPY REPORTING!!